

Burnett Research Scholars (BRS)-Summer 2017 Call for Proposals

***For consideration of funding, a complete application packet for the Summer 2017 Burnett Research Scholars grant must be submitted via the link below no later than 5:00 p.m. on Thursday, May 18, 2017.**

<https://cmt3.research.microsoft.com/BRSSP2017/Submission/Index>

Late submissions will not be accepted.

Thank you for your interest in the Burnett Research Scholars grant. This grant is sponsored by The Burnett Honors College's Office of Research and Community Engagement and is open to all UCF freshmen and sophomores who meet the following eligibility requirements at the time of application:

- One completed semester at UCF and at least four semesters remaining prior to graduation at the time this application is submitted.
- 3.200 UCF GPA (Please do not submit transcript the Office of Research and Community Engagement will verify this information through a Degree Audit)
- Sponsorship from a UCF faculty mentor
- Have not previously received a grant through the Burnett Research Scholars program.

The purpose of the Burnett Research Scholars grant is to foster undergraduate research across the curriculum at UCF. In order to ensure equitable distribution of funding across departments and programs, we will accept proposals from the following tracks:

- Arts & Humanities
- Business Administration
- Communication and Journalism
- Community-based Research
- Education and Human Performance
- Health and Public Affairs
- Social and Behavioral Sciences
- Science, Technology, Engineering, Mathematics

Each faculty-student mentored project will be evaluated on the following criteria:

- Originality and depth of project; amount of research completed/breadth of research
- Feasibility of project objectives within the next year
- Social and educational impact of the project; significance of the project in furthering the student's research skills and abilities
- The mentor's recommendation form

All proposals will go through a complete review process and the top five proposals will be selected for funding.

Summer 2017 student awardees will receive a grant of \$1,000 and faculty mentors will receive a grant of \$1,000. Please be advised that students who are receiving other funding may still apply for the Burnett Research Scholars grant, but this may be taken into consideration by the review committee when making their decisions. Also note that completed research or creative projects, such as Honors in the Major theses, are ineligible for funding. The Burnett Research Scholars grant only supports current and ongoing research or creative projects at UCF.

The Burnett Research Scholars grant application packet should include the following:

1. Proposal application cover page should be completed by the student applying for the funding and signed by both student and faculty mentor. **Appendix 1**
2. A research proposal detailing the following information:

The Burnett Research Scholars grant proposal should be completed by the student with his/her faculty mentor. Your research proposal must be no more than 15 pages in length with an accompanying source list (figures and charts, if applicable, and the source list are not factored into the page count). All pages must be double-spaced and use a 12-point standard font.

- a. **Project Description:** Clearly explain the purpose and objectives of your project. Include relevant literature, research question/ hypotheses, and significance/potential impact of your proposed research to your discipline.
 - b. **Methodology:** Clearly describe how you plan to accomplish your project. Be as specific as possible. If you are conducting scientific research, you may want to include descriptions of your sample population, instruments and procedures. If you are working on a literary project, make sure the investigative approach or comparison you intend is part of a clearly focused discussion. In other creative projects, assess the modalities you will employ to achieve your desired goals.
 - c. **Time Schedule and Budget:** Provide a specific timetable for implementing the various steps of your project. Your timetable should illustrate the feasibility of your project for the coming semesters or year. Also discuss the anticipated expenses of the project and how the funds will be used.
 - d. **Student Background:** Identify past/future academic experiences that have enabled or will enable you to accomplish this project. You may include a discussion of how your faculty mentor will assist you in accomplishing this project. Consider this section an opportunity to inform the review committee of your interest and ability to carry out the proposed project.
 - e. **Statement of Importance to Student:** Explain why this project is important to you and what role it plays in your personal, academic and/or professional development. Also detail what research skills you hope to gain from this experience.
3. Faculty Mentor Recommendation Form completed by your faculty mentor for this project.
 4. Mentor-Mentee Agreement form.

Please complete the proposal application cover page and include it with your research proposal and faculty mentor recommendation letter. Your research proposal should be typed as a separate document and must include all of the components listed on page 2 of the proposal application instruction packet.

Burnett Research Scholar Proposal Cover Page

Project Title:

Student: _____
First Name Last Name

PID: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____

UCF E-mail: _____@knights.ucf.edu

Academic College: _____

Academic Major(s): _____ Academic Minor: _____

Current UCF GPA: _____

Anticipated Semester and Year of Graduation _____

List any current or past scholarships or grants received at UCF:

1. _____
2. _____

Have you applied for funding for this project from any other source? Yes No

If so, what source? _____

Please note that any previous funding, including the UCF Office of Undergraduate Research (OUR) Student Undergraduate Research Fellowship (SURF), the OUR Student Research Grant, RAMP awards, and any other outside funding will be taken into consideration by the selection committee when awarding Burnett Research Scholars grant funding.

If awarded the BRS grant you must fulfill the following requirements during your grant funded semester. Failure to meet any of the below requirements will result in the revocation or repayment of the student's portion of the Burnett Research Scholars grant:

- Beginning Fall 2017: Enroll in 0 (zero) to 3 (three) hours of independent research credit. These appear as 3905, 4906, or 4912 in the UCF course catalog. Course substitutions for independent study are not accepted.
- Complete two research progress reports that will be signed by the faculty mentor and submitted to the Director of the Office of Research and Community Engagement. The progress report templates and due dates will be provided by the Office of Research and Community Engagement.
- Submit a completed research report as well as an introspective report to the Director of the Office of Research and Community Engagement by the last day of classes.
- Present a poster of the Burnett Research Scholars funded project at the annual UCF Showcase of Undergraduate Research Excellence (SURE) Spring 2018 or Spring 2019.
- Submit a manuscript of the Burnett Research Scholars funded project to the UCF Undergraduate Research Journal (or other relevant academic journal) for peer-reviewed publication.

By signing this application, I acknowledge the above requirements and understand that failure to fulfill any of the requirements will result in the revocation or repayment of the student's portion of the Burnett Research Scholars grant.

Student's Signature:	Date:
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Student Printed Name:

Faculty Mentor Signature:	Date:
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Faculty Mentor Printed Name:

Faculty Mentor Email:

Faculty Mentor College:

Faculty Mentor Department:

Appendix 1

**The Burnett Honors College
Office of Research and Community Engagement
Burnett Research Scholars (BRS) Faculty Mentor Recommendation Form**

Applicant's Name: _____ Date: _____

Project Title:

The mentor's recommendation is an important part of the Burnett Research Scholars grant award process. While you may be asked to write more than one mentor recommendation for the Burnett Research Scholars grant, please be advised that in most cases only one student of any given faculty mentor will be funded each semester.

Please answer the following questions, attaching additional pages to this form as necessary. Please make sure that your student submits your recommendation with the remainder of his/her grant application. For the Summer 2017 grant, all materials must be received by The Burnett Honors College Office of Research and Civic Engagement (BHC 102) by 5:00 PM on Thursday, May 18, 2017.

1. How long and in what capacity have you known the student applicant?

2. How would you describe the applicant's academic and or research ability?

3. In your opinion, is the applicant's proposed project feasible within the next year? Is the student capable of adequately completing the objectives of the project with your supervision?

4. What is your assessment of the potential significance of the applicant's project?

5. Please add any further comments/information that you believe would help the review committee in making their decision.